

Mission Statement

We provide work experience with training for adults with learning disabilities, improving the environment and community.

A wide choice of provision, tailored to meet the needs of the individual creates achievement and self-worth.

Responsibility

The General Manager (Mrs Susan Wiggans) is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Policy Aims

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions
- Increase employee awareness
- Continually work with our community to improve the environment we live and work in.

Energy and Water

- We will seek to reduce the amount of energy used as much as possible
- We will use water-butts to collect as much rain water as possible to reduce water consumption by our garden activities.
- We will seek to collect vegetable peelings and grass cuttings for recycling into compost via the compost heaps or the wormery.
- We will collect newspapers donated by the community for recycling into pet bedding.
- Lights and electrical equipment will be switched off when not in use.
- Heating will be adjusted with energy consumption in mind.
- The energy consumption and efficiency of new products will be taken into account when purchasing.

Transportation

- We will use local suppliers where possible.
- We will reduce the need to travel, restricting to necessity trips only.
- We will use alternatives to travel such as e-mail, webinar etc.
- We supply a bicycle parking area in our car park to reduce the need of those living within cycling distance to drive to and from Branching Out.
- We supply a mini bus to collect the vulnerable adults we support who live in Littleport, Ely and Witchford as part of the cost of our service, and take them home to reduce the amount of vehicles using fuel on the road and the cost access to our service.
- We will maintain our vehicles rigorously to ensure ongoing efficiency.

Maintenance and Cleaning

- Cleaning materials used will be as environmentally friendly as possible.
- We will only use licensed and appropriate organisations to dispose of waste.
- We will seek to maintain our premises rigorously to ensure ongoing efficiency.
- We will reuse and recycle everything we are able to.
- We will source donated items from our charity shops to reduce our costs and environmental impact whenever possible.

Signed on behalf of Branching Out Susan Wiggins

Date 08/04/2016